



## Annual E-Governance Report 2018-2019

### **B.H.B College, Sarupeta**

B.H.B COLLEGE, Sarupeta has always believed in staying up to date and ensuring that the college and its processes are technically superior. E-governance is one of the ways to ensure that the college and its policies are transparent, accessible and up to date technically, which influenced the college to an e-governance. This report provides an overview of the e-governance initiatives implemented by the organization during the session 2018-2019. The e-governance initiatives were aimed at enhancing the efficiency, transparency, and accessibility of services provided by the organization.

#### **E-Governance Initiatives:**

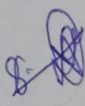
1. **Admission System:** The admission to degree course is made on the basis of merit. Online application for admission was progress. The merit list was generated online and students are admitted according online. The committee is dedicated to guide the students and parents as regards the admission process including online filling up of university admission forms.
2. **Online Learning Management System** like WhatsApp Groups were created in the various Department of the college. The Teachers recorded subject related videos and audio and send in the WhatsApp groups.
4. **Administrative Software:** Office automation software has been installed. The software is specially designed for college. Almost cashless functionality is in progress. Digitalized process with no scope of errors is about to be achieved because of multilevel, hierarchical approvals. The software has allowed the College to give e-governance a new meaning because of its bold initiatives. All students are thus taught the importance of digital records for their future. Most of the official communication is carried out via email. Payment of the staff salaries are made through Fin.Assam portal.
5. **Library System.** Library: The Library Licensed software include: SOUL 2.0 Software in Library. The Teachers and students can assess online Journal, Magazines, E-books, Online Notes, etc in the Library. The Students and Teachers were able to access an article from different E-Resources.

6. ICT usage: a. In teaching learning process three LCD projectors is installed at classroom and seminar room and course material on internet are made available for ready reference, as well as Wi-Fi facility is available on the campus.

b. In administrative also Biometric attendance system is available for employees in the college.

The e-governance initiatives implemented by the organization during the session 2018-2019 aimed at enhancing the efficiency, transparency, and accessibility of services provided by the organization to its stakeholders. The initiatives were successful in streamlining administrative processes, improving service delivery, and increasing citizen's participation in decision-making processes. The implementation of e-governance initiatives also promoted accountability, reduced corruption, and increased public trust in the organization. Overall, the organization's e-governance initiatives were a success, and the organization will continue to implement e-governance initiatives in the future.

(This report is approved in the G.B. meeting held on 09-08-2019)

  
Principal  
B.H.B. College, Sarupeta