

To
The Principal
B.H.B. College
Sarupeta, Barpeta, Assam

Date: 04.07.2019

Sub: Application for release of money against the visit to Delhi undertaken by me to attend a one-day workshop on PFMS and UGC web portals workshop held at Mata Sundri Women's College, New Delhi on 20.06.2019 and conducted by UGC on behalf of the college.

Respected sir,

I would like to inform you that as per the order of your office, I went to Delhi by flight to attend the aforementioned workshop which was held on 20.06.2019. It was at the nick of time that we came to learn about the workshop and the expenses incurred thereof are given below:

Travel by bus from Sarupeta to Guwahati in order to catch flight:	Rs.	650.00
Round trip travel by Indigo flight from Guwahati to Delhi :		Rs. 18,038.00
Travel by Uber Car Services from IGI Airport, New Delhi to Paharganj, New Delhi: 423.47		Rs.
Travel by Uber Car Services from Paharganj to Mata Sundri Women's College, New Delhi: 80.09		RS.
Travel by Uber Car Services from Mata Sundri Women's College to Vasant Kunj, near IGI Airport, New Delhi:	Rs.	299.17
Travel by Uber Car Services from Vasant Kunj, near IGI Airport to IGI Airport itself:	Rs.	156.93
Travel by Uber Car Services from LGB Airport, Guwahati to Jalukbari, Guwahati: 183.57		Rs.
One night stay at hotel (on 19.06.2019):	Rs.	880.00
Travel by bus from Guwahati to Sarupeta:	Rs.	650.00
	Total amount:	Rs. 21,361.23

(Total Rupees Twenty One Thousand Three Hundred Sixty One only.)

I, therefore, would like to request you to consider the matter and extend your kind help in releasing the said amount of money against my name.

Thanking you,

Yours sincerely

Borgohain

(Dr. Diganta Borgohain)

Asstt. Prof., Deptt. of English, B.H.B. College, Sarupeta
Bank Account Number: 30418927529 (SBI Pathsala Branch)
IFSC: SBIN0002099



Passed for Rs 21,361/-
09/07/19

Principal
BHB College Sarupeta

V. NO - 826/19



**B.H.B. COLLEGE, SARUPETA
TRAVELLING ALLOWANCE BILL**

1. Name (in Block Letters) : DR. DIGANTA BORGOHAIN
2. Headquarters/Place of Residence : B.H.B. College, Sarupeta, Barpeta
3. Substantive Pay : 57,700/-
4. Purpose of Journey : Went to Ghy to catch flight for Delhi to attend Ubc sponsored PFMS workshop.
5. Date of actual days of College work : 18th June, 2019

Particulars of Journeys and Halts				Kind of Journey (by Road, Rail or Air)	Fare	Incidental Charge	Days for which D.A. claimed		Total
Departure		Arrival					Date	Station	
1	2	3	4	5	6	7	8	9	10
B.H.B. College, Sarupeta	18.6.19	Ghy	18.6.19	by bus	300/=	—	350/=	—	650/=
						Total - 650/=			

- N.B.: 1. Bill should be submitted complete in all respects
 2. Travelled by car vide No. used for the purpose (if used)
 3. If the travel is by Air, ticket must be produced
 4. One rupee revenue stamp should be affixed with signature if the net amount exceeds Rs. 5000/-

Checked and entered

Received payment

Accountant
B.H.B. College, Sarupeta

D. Borghain
Signature of the Traveller

Passed for payment Rs. 650/- (Rupees Six hundred fifty only)
 only from A/C No.

[Signature]
09/07/19
Principal
B.H.B. College, Sarupeta

Your IndiGo Itinerary - LGSFHJ

Diganta Borgohain <borgohaindiganta55@gmail.com>
To: biplabnik@gmail.com

Tue, Jun 18, 2019 at 9:53 PM

Forwarded message
From: IndiGo <reservations@customer.goindigo.in>
Date: Sun 16 Jun, 2019, 5:25 PM
Subject: Your IndiGo Itinerary - LGSFHJ
To: <borgohaindiganta55@gmail.com>



PNR/Booking Ref.: LGSFHJ



Status	Date of Booking*	Payment Status
CONFIRMED	16Jun19 11:45:21 (UTC)	Approved
*Booking Date reflects in UTC (Universal Time Coordinated), all other timings mentioned are as per Local Time.		

IndiGo Passenger(s)	Check-in now	Flight Status
1. Mr. Diganta Borgohain		

IndiGo Flight(s)

Date	From (Terminal)	Departs	Flight Number (Aircraft type)	Check-in/Bag drop closes	To (Terminal)	Arrives	Via
19 Jun 19	Guwahati	08:10	6E 885 (A320)	07:25	Delhi (T1)	10:45	
21 Jun 19	Delhi (T1)	13:05	6E 889 (A320)	12:20	Guwahati	15:40	

Seats and Additional Services

	GAU → DEL		DEL → GAU	
Passenger name	Seat	Services Purchased	Seat	Services Purchased
Mr. Diganta Borgohain	28D	IndiGo Promise	28D	IndiGo Promise

Travel and Baggage Information

GAU → DEL	DEL → GAU
Fare Type : Return Fare Please do reach the airport 2 hours before flight departure. Boarding gates close 25 minutes prior to the scheduled departure time.	Fare Type : Return Fare Please do reach the airport 2 hours before flight departure. Boarding gates close 25 minutes prior to the scheduled departure time.

Principal
8/18/19
Colleges

Handwritten notes at the bottom of the page.

Check-in counters close 45 minutes prior to the scheduled departure time.
 Check-in baggage allowance: 15kg
 Hand Baggage Allowance: 7kg
 Partial cancellation is not allowed.

Check-in counters close 45 minutes prior to the scheduled departure time.
 Check-in baggage allowance: 15kg
 Hand Baggage Allowance: 7kg
 Partial cancellation is not allowed.

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- For details on the 'Passenger Charter' issued by the Ministry of Civil Aviation (MoCA), Click here.


For your information


Please check flight status before leaving. Tweet us @IndiGo6e, log on www.goindigo.in or SMS ST(space)3/4 digit flt number(space) date of travel as DDMM to 566772.


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 Pre-book your favourite snack combo on-board starting ₹200. Add Now!


 Priority check-in and priority baggage handling service starting ₹400. Add Now!


 Get Travel Assistance and protect your travel starting ₹159. Add Now!

Fare Summary		
Airfare Charges	INR	16,309.00
Passenger Service Fee	INR	397.00
User Development Fee	INR	484.00
IndiGo Promise	INR	98.00
Convenience Fee	INR	450.00
Seat Fee	INR	300.00
	INR	18,038.00

Personal contact information

Home Phone : 7002550654

Email : borgohaindiganta55@gmail.com

Update Contact details

Principal
 BHB College

Your Wednesday afternoon trip with Uber

Uber Receipts <uber.india@uber.com>
To: borgohaindiganta55@gmail.com

Wed, Jun 19, 2019 at 3:00 PM

Uber

Total: ₹423.47
Wed, Jun 19, 2019

Thanks for riding, Diganta

We hope you enjoyed your ride
this afternoon.



Total

₹423.47

Trip Fare ₹276.47

Subtotal ₹276.47

Tolls, Surcharges, and Fees ⓘ ₹147

Before Taxes ₹403.31

CGST (2.5%) ₹10.08

SGST/UTGST (2.5%) ₹10.08

Amount Charged



Paid in cash Switch

₹423.47

Visit the trip page for more information, including invoices (where available)

Handwritten signature
Principal
BHB College - Samdaha

Your Thursday morning trip with Uber

Uber Receipts <uber.india@uber.com>
To: borgohaindiganta55@gmail.com

Thu, Jun 20, 2019 at 10:11 AM

Uber

Total: ₹80.09
Thu, Jun 20, 2019

Thanks for riding, Diganta

We hope you enjoyed your ride
this morning.



Total

₹80.09

Trip Fare ₹80.09

Subtotal ₹80.09

Before Taxes ₹76.27

CGST (2.5%) ₹1.91

SGST/UTGST (2.5%) ₹1.91

Principal
BHB College Samapeta

Amount Charged

Paid in cash Switch ₹80.09

Visit the trip page for more information, including invoices (where available)



**B.H.B. COLLEGE, SARUPETA
TRAVELLING ALLOWANCE BILL**

1. Name (in Block Letters) DR. DIGANTA BORGHAIN
2. Headquarters/Place of Residence B.H.B. College, Sarupeta, Barpeta
3. Substantive Pay 57,760/-
4. Purpose of Journey Came to B.H.B. college from LGB airport after attending the PFMS seminar in Delhi
5. Date of actual days of College work 21st June, 2019

Particulars of Journeys and Halts				Kind of Journey (by Road, Rail or Air)	Fare	Incidental Charge	Days for which D.A. claimed		Total
Departure		Arrival					Date	Station	
Station	Date	Station	Date						
1	2	3	4	5	6	7	8	9	10
LGB airport, Guwahati	21.6.19	B.H.B. college	21.6.19	by bus	300/-	—	350/-	—	650/-
							Total — 650/-		

- N.B.: 1. Bill should be submitted complete in all respects
 2. Travelled by car vide No. used for the purpose (if used)
 3. If the travel is by Air, ticket must be produced
 4. One rupee revenue stamp should be affixed with signature if the net amount exceeds Rs. 5000/-

Checked and entered

Received payment

Accountant
B.H.B. College, Sarupeta

Borghain
Signature of the Traveller

Passed for payment Rs. 650/- (Rupees Six hundred fifty only)
 only from A/C No.

[Signature]
Principal
B.H.B. College, Sarupeta