

Best Practices of B.H.B. College, Sarupeta – 2018-2019

BEST PRACTICE – I

Title: Benevolent Participating Management

1. Objective: The main objective of this best practice is to give opportunity to all the members of the teaching and the nonteaching staff in decision making, so that they can play a significant role in preparing the policies for the college. It is also a way to inculcate a democratic spirit among the staff members. This in a way helps to attain a kind of decentralization in respect of exercising power and responsibility in the college affairs.

2. Need Addressed and the Context: Usually all powers in respect of running the college affairs are vested on one person, that is the Principal. But the Principal alone can't run a college if they don't seek support from the staff members, because there are a lot of works to do in a college – from administrative matters to academic matters, and a Principal, with a few office assistants with him, can't properly look after everything. Secondly, in the staff there are some very intelligent and experienced people whose intelligence and experience can help the college in the process of its development. Thirdly, there is also the necessity to create a conducive working atmosphere in the college for smooth functioning of the college, and that can be attained through adoption of benevolent participating management.

3. The Practice: B. H. B. College adopts benevolent participating management system in three ways. Firstly, the highest decision making body of the college is the Governing Body, which is formed according to the rules specified by the Higher Education Department, Govt. of Assam. According to the Government norms, there are two representatives of the teaching staff and one representative of the nonteaching staff, selected annually by the concerned staff members, in the Governing Body. Secondly, again according to the rules of the Higher Education Department, Govt. of Assam, each department has a Head and they lead the departmental activities. The Principal holds meetings with the Heads of the departments to chalk out various academic activities and also to discuss the matters related to teaching learning and evaluation. But the most important way of attaining benevolent participating management by the college is through committee system. In this college, there are fifty one permanent committees and cells including the IQAC, apart from the committees and cells constituted from time to time to address temporary requirements. The permanent committees and cells are – IQAC, Academic Committee, Admission Committee, Curriculum Development and Feedback Committee, Green Audit Committee, Media and Report Keeping Committee, Anti Tobacco Squad, Excursion Committee, Science Stream Committee, Internal Complaint Committee (as per the provision in the 'Sexual Harassment of Women at Workplace (Prohibition, Prevention and Redressal) Act, 2013), Green Club, Constitution Revision Committee for Students' Union, Room Arrangement Committee for Science Stream, Prospectus Committee, Scholarship and Award Committee, Library Committee, Collegiate Student Grievance Redressal Cell, Student Welfare and Cultural Committee, Hostel Management and Welfare Committee, Social Responsibility Committee, Sports Committee, Research Committee, Inhouse Alumni Association, Mentoring Committee, Ethic Committee, AntiRagging Committee, AntiRagging Squad, Disciplinary Committee, Publication Cell, Routing Preparation Committee, Extension Education Cell, Career Counselling and Placement Cell, Gymnasium Committee, Health Counselling Cell, Seminar Committee, Cutting and Embroidery Committee, Campus Development Committee, Fishery/Canteen Committee, National Cadet Corps, National Service Scheme, Swayam, Planning and Budget Committee, Purchase Committee, Construction Committee, Disaster Management Cell, RUSA Committee, Yoga Committee, Committee for Celebration of Gandhi Jayanti and Birth Anniversary of Guru Nanak, Committee for Tree Plantation on Earth Day and World


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Environment Day, Bodo Students' Literary Society and Adoption Cell. Besides these, there are also a Project Monitoring Unit for RUSA (as per guidelines by RUSA) and Tender Committee for RUSA. In all these committees and cells, teachers and nonteaching staff members, and sometimes students too, are members. Moreover, some teachers are engaged as Teachers in charge in the activities and functions of the Students' Union. Besides, the Principal occasionally holds staff meetings for discussing various issues and taking decisions.

4. Evidence of Success: The system of benevolent participating management has borne fruits in B.H.B. College. As the entire staff of the college (both teaching and nonteaching) functions as a team to perform various responsibilities, the conduct of various activities becomes quite easy and smooth. It has increased the efficiency level of both administrative and academic functioning. It also helps the staff members to attain a sense of belonging in the college.

5. Resources Required: In this best practice, the resources that are required is only the human resources with a strong sense of motivation and involvement.

BEST PRACTICE – II

Title: Community Reach Programmes

1. Objective of the Practice: The Teachers of a college have some social responsibilities. As some highly illustrated citizens, they should also render some services towards the community they belong to, besides teaching in classrooms. Moreover, it is also part of the education to cultivate some sense of social responsibilities among students. They should know that their education can't be complete by mere reading of books and passing examinations. They should understand the society they belong to, and also create in their mind a strong attitude to serve the society. With these objectives in view, B. H. B. College has taken up various community reach programmes.

2. Need Addressed and the Context: B.H.B. College is situated in a rural area, which mainly consists of poor farmers and labourers. These people are suffering from many problems, like poverty, illiteracy, lack of knowledge as regards health and hygiene and sanitation etc. Many nearby places are also affected by flood annually. Most of the students of this college come from this kind of a background, and it is of the utmost need to make them acquainted with the reality. Therefore, B. H. B. College thinks of helping the poor, backward people of this locality in different ways, as well as creating awareness among the students about how to combat the problems they and their people regularly face, besides inculcating a sense of social responsibility and an attitude to serve the community.

3. The Practice: B.H.B. College adopts various ways to implement the community reach programmes. The units of the N.C.C. and the N.S.S. of B. H. College take up various programmes for community services. Their primary emphasis is on creating a mass awareness about cleanliness. They also lay importance on attaining a green environment through plantation programme. They have taken up various programmes of these natures, like cleanliness drives in the nearby railway station and the market area. In these activities, a few teachers and a large number of students get involved. There are three other important committees/cell in the college, which take up programmes pertaining to social responsibility of the college fraternity. They are, Social Responsibility Committee, Extension Education Committee and Adoption Cell. They also take up programmes in the locality to create awareness among common people about health and hygiene, cleanliness, sanitation etc. Moreover, they occasionally take up programmes to impart education in some primary schools of this locality, so that the students as well as the teachers of these schools can be acquainted with the modern avenues of education. The college has adopted a nearby village, and a few teachers occasionally visit the primary school of the village and take some classes there. The college fraternity also takes up programmes such


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as flood relief, in which the flood affected villagers are offered foods and medicines. They are also given lessons on maintaining health and hygiene in the post flood situations. The NCC Cadets of the college are encouraged to offer voluntary services during social occasions where a large number of people gather. One such social occasion is the public Durga Puja celebration that is organized at a distance of one kilometre from the college. In the programmes of Durga Puja celebrations, our NCC cadets act as volunteers so as to enable the organizers of the programmes to conduct the same quite smoothly and peacefully. In other ways also the teachers and the students of the college keep themselves involved in various public functions and activities.

4. Evidence of Success: Because of the involvement of social activities in the ways mentioned above, the college always gets positive feedbacks from the local society. The teachers and the students of the college are always invited to various social functions that are organized in the locality. In this way, B.H.B. College fraternity has been playing a significant social role. **5. Resources:** Our resources in this best practice are some teachers who are dedicated towards their job and their responsibility. Moreover, a large section of students are highly motivated to perform their duties towards the community. Nonteaching staff also comes up as a strong support in this regard. We sometimes collaborate with local associations and clubs as well as the government departments for these activities.

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